



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Meeting to be held in Milford Sports Club Beecroft Street, Kirkstall, Leeds, LS5 3AS

Wednesday, 21st June, 2017 at 6.00 pm

Councillors:

A Lowe
J McKenna
A Smart

Armley;
Armley;
Armley;

C Gruen
J Heselwood
K Ritchie

Bramley and Stanningley;
Bramley and Stanningley;
Bramley and Stanningley;

J Illingworth
F Venner
L Yeadon

Kirkstall;
Kirkstall;
Kirkstall;





Co-optees

Hazel Boutle

Armley Ward

Eric Bowes

Armley Ward

Kimberly Frangos

Armley Ward

Annabel Gaskin

Bramley & Stanningley Ward

Stephen McBarron

Bramley & Stanningley Ward

Sam Meadley

Kirkstall Ward

Marvina Newton

Bramley & Stanningley Ward

Mick Park

Kirkstall Ward

Agenda compiled by: Debbie Oldham 0113 37 88656

Governance Services Unit, Civic Hall, LEEDS LS1 1UR

West North West Area Leader: Baksho Uppal Tel: 395 1652

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	
4			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			OPEN FORUM / COMMUNITY FORUMS In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7			MINUTES To approve as a correct record the minutes of the meeting held on 22nd March 2017.	1 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8	Armley; Bramley and Stanningley; Kirkstall		COMMUNITY COMMITTEE APPOINTMENTS TO OUTSIDE BODIES 2017/2018 The report of the City Solicitor requests the Outer West Community Committee to note the appointment of Councillor Venner as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:- •Those Outside Bodies as detailed at section 19 / Appendix 1 of this report; •One representative to the Corporate Parenting Board; •Community Committee Champions, as listed; and •Those Children's Services Cluster Partnerships, also as listed.	13 - 22
9	Armley; Bramley and Stanningley; Kirkstall		COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP) The report of Chief Officer Housing Management seeks Ward Councillor nominations from the Community Committee to the Inner West and Inner North West Housing Advisory Panels (HAPs) (Report attached)	23 - 26
10	Armley; Bramley and Stanningley; Kirkstall		APPOINTMENT OF CO-OPTEEES TO COMMUNITY COMMITTEES The report of the City Solicitor invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2017/2018 municipal year. (Report attached)	27 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11	Armley; Bramley and Stanningley; Kirkstall		WELLBEING FUND UPDATE AND MONITORING REPORT The report of the Area Leader, West North West is to update Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It also presents new projects for approval. The report also requests that the Community Committee review the minimum conditions as set out in the submitted report. (Report attached)	31 - 36
12	Armley; Bramley and Stanningley; Kirkstall		COMMUNITY COMMITTEE UPDATE REPORT The report of The West North West Area Leader (Citizens and Communities) updates the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting. (Report attached)	37 - 46
13			DATE AND TIME OF NEXT MEETING The next meeting of the Inner West Community Committee will be 11th October 2017. The venue will be confirmed closer to the date. MAP OF THE VENUE Milford Sports Club Beecroft Street Kirkstall Leeds West Yorkshire LS53AS	47 - 48

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			THIRD PARTY RECORDING PROTOCOL Third Party Recording Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

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INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 22ND MARCH, 2017

PRESENT: Councillor K Ritchie in the Chair

Councillors C Gruen, J Heselwood,
J Illingworth, A Lowe, J McKenna, A Smart,
F Venner and L Yeadon

CHAIRS COMMENT

In light of events which had taken place at Westminster earlier in the day the Chair asked that the Committee stand and hold a minute silence to give thoughts to those who had been killed and injured.

West Yorkshire Police were on duty at the meeting and Inspector Julie Young gave an update to the Community Committee on what had happened at Westminster.

45 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

46 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

47 Late Items

There were no late items.

48 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests. However, Cllr. Lowe declared another interest in relation to Item 9 – Overview on the development of the Leeds Plans and West Yorkshire and Harrogate Sustainability and Transformation Plan and Item 10 – New Models of Care, as CEO of Touchstone.

Stephen McBarron – Co-optee for Bramley declared an interest in Item 12 – Wellbeing Fund update and monitoring report point 17 Bramley Festival

49 Apologies for Absence

Apologies for absence were received from Eric Bowes – Co-optee for Armley and Marvin Newton Co-optee for Bramley and Stanningley.

50 Open Forum / Community Forums

On this occasion no members of the public present at the meeting wished to speak at the Open Forum.

51 Minutes

RESOLVED - The minutes of the Inner West Community Committee meeting held on 30th November 2016 were approved as a correct record subject to the following amendment.

Minute 41 4th Paragraph - Cllr. Yeadon informed the Committee that a new piece of equipment to assist with gulley clearance was to be purchased, negotiations to purchase the machinery were still ongoing.

52 Matters Arising

It was noted that Members had requested an update on Universal Credit.
Minute 40 refers

The update to be emailed to all Members.

53 Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP)

The report of the Interim Chief Officer, Leeds Health Partnerships provided the Inner West Community Committee with an overview of the emerging Leeds Plan and the West Yorkshire and Harrogate Sustainability and Transformation Plans (STP's)

Cllr. Lowe, Inner West Community Committee Health and Wellbeing Champion introduced this item. Cllr. Lowe informed the Members that the STP was a Government driven tool to deliver a 5 year forward view of health and social care services. She went on to say 'new model of care' was a local solution to local problems.

Cllr. Lowe explained that the country was divided into 44 areas with regional STP's known as 'Footprint's'. Leeds was part of West Yorkshire and Harrogate 'Footprint', this in turn relates to the Leeds Local Plan which had been informed by the Health and Wellbeing Strategy.

Cllr. Lowe advised the Committee that the Local Plan informed the Council and its partners of the demographics of specific areas.

Chief Executive of NHS Leeds West CCG, Phyl Corrigan presented this item with Interim Chief Officer Leeds Health Partnerships, Paul Bollom.

Members were informed of the following points:

- The Health and Wellbeing Strategy 2016-2021 sets out 12 Priorities

- The Strategy aims to feed into the West Yorkshire and Harrogate STP and provide a delivery plan for citywide health and care ambitions in Leeds
- The Leeds Plan has four main themes underpinned by a commitment to culture change built on 'working with' people wherever possible in all aspects of their health and care. These themes are:
 - Prevention
 - Self –management, proactive and planned care
 - Optimising the use of secondary care resources and facilities
 - Urgent care/rapid response in times of crisis
- Three gaps that need addressing are:
 - Health and wellbeing
 - Care and quality
 - Finance and efficiency

Members were informed that life expectancy for men and women remains significantly worse in West Leeds than the national average with;

- Cardiovascular disease mortality significantly worse than for England
- Cancer mortality worse than rest of Yorkshire and Humber with deaths from cancer being the single largest cause of avoidable potential years of life lost (PYLL)
- PYLL from cancer was twice the level in the deprived Leeds quintile than in Leeds non-deprived
- Suicides had increased specifically in inner areas of the city and there was a real need to look at the underlying issues to address change.

Members were informed that lifestyle change was key to preventing early mortality and long term illness. It was noted that some long term illnesses were not through lifestyle choices and that this should be recognised.

Members were also informed of the financial and efficiency issues facing the health services in Leeds.

The STP's and the Leeds Local Plan were the way to drive change working in partnership with communities using the experiences of the people that use the services.

This item was linked to Item 10 – New Models of Care. The Community Committee had asked questions throughout the presentation and lengthy discussion in relation to both items took place at the end of the presentation of Item 10.

RESOLVED – That the Inner West Community Committee:

- Note the key areas of focus for the Leeds Plan described in the submitted report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy;
- Identify needs and opportunities within their area that will inform and shape the development of the Leeds Plan;

- Recommend the most effective ways/opportunities the Leeds Plan development and delivery team can engage with citizens, groups and other stakeholders within their area to shape and support delivery of the Leeds Plan.

54 New Models of Care

The report of the Director of Public Health informed the Community Committee about new ways of working between the NHS, Leeds City Council and the voluntary sector.

Dr Andrew Sixsmith a GP from Thornton Medical Centre was at the meeting and presented this item.

Members were advised the new model of care would see the NHS, Leeds City Council and the voluntary sector working together as one team.

Dr Sixsmith said that the Armley area had piloted the new model of care which aimed to:

- Address health gaps
- Look at care gaps for better outcomes
- Lower costs

As well as provide;

- Better services for the individual
- Fewer handoffs
- Less medicalisation
- Better use of resources

Dr Sixsmith explained the new model of care worked as a result of cultural change in getting people to work together to address all issues including underlying issues and providing better care.

The new model addresses the following:

- Natural communities
- Extended primary care working together with Neighbourhood Teams
- Registered List of GP's, partnership organisations, and voluntary support services
- Fewer steps to access specialist support
- Joint responsibility for outcomes
- Self-management

This Item was linked to the previous Item 9 – Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate STP and discussions at the end of Item 10 saw the Community Committee asking questions in relation to both items.

The Community Committee discussed the following points:

- How and where savings would be made
- The use of the Pharmacist for common ailments

- Links to social housing organisations
- Links to debt advice
- How to target those in most need
- Support of the third sector
- Access to GP's
- Primary prevention
- Social prescribing
- Greater autonomy for patient groups
- Consultation with both users and providers
- Where to invest for best services and support

RESOLVED – Members noted the report.

Cllr. Illingworth left the meeting at the end of the item.

55 Raising awareness of what it means in practice to be a Corporate Parent and the role of the Corporate Parenting Board

The report of the Chief Officer Partnership Development and Business Support briefly outlined the role of the Corporate Parenting Board and increased the understanding of the role of the Children's Champion and what being a Corporate Parent meant.

Cllr. Gruen introduced this item in her role as Children's Champion for the Inner West area and member of the Corporate Parenting Board. Cllr. Gruen shares these roles with Cllr. Smart.

Cllr. Gruen informed the Members and officers that in their roles as elected members and all officers employed by the Council they had a responsibility for all looked after children and care leavers.

Cllr. Gruen informed the Community Committee that members of the Corporate Parenting Board had attended an induction session with Head of Service for Looked After Children, Head of Virtual School, and Voice and Influence Lead. Then, in December 2016 the young people on the Have a Voice Council and the Care Leavers Council took over the meeting of the Corporate Parenting Board. She went on to explain that prior to the meeting the young people had asked members of the Corporate Parenting Board to let them know three things they planned to do as a result of the induction session.

Cllr. Gruen said that one of her actions was
 "Explain the role of the Corporate Parenting Board to the Inner West Community Committee and ensure all reports comment on the impact on children looked after and decisions where this is relevant"

This Item was the first step towards achieving this action.

Hannah Lamplugh, Voice and Influence Lead attended the meeting. She informed Members that the session was to provide the following outcomes:

- Greater awareness of the characteristics and outcomes of looked after children
- Increased understanding of what corporate parenting means in practice
- Informed about the different levels of corporate parenting responsibility

Hannah explained the three responsibilities as:

- Universal responsibility – applicable to all councillors and LCC employees
- Targeted responsibility – e.g. Corporate Parenting Board members, School Governors
- Specialist responsibility – e.g. The Lead Member for Children's Services

The young people from the Have a Voice Council had prepared a quiz for the Community Committee relating to aspects of being a looked after child or a care leaver.

The Community Committee enjoyed the quiz which was in the style of "Who wants to be a Millionaire". The questions and answers prompted discussion. Members were asked to note the contextual information about the Inner West Community Committee area at point 8 of the submitted report.

Members were informed of an annual prize giving event called 'STARS' which celebrated achievements of looked after children and care leavers. Members gave the offer of MICE money for prizes at future events.

The Community Committee discussed the following points:

- Support for looked after children in hospitals and hospices
- Educational attainment and how this needed to improve, including the work that Bramley Cluster was doing.
- The role of designated teachers in schools
- 'Staying put' – continued care for over 18 years up to 21
- Independent Visitor Scheme – which is on facebook
- Need for foster carers
- 'Moving on up' event at Leeds Beckett University
- Low numbers of looked after children and care leavers attending university
- The need for a scheme to link universities nationally

RESOLVED – It was resolved that Members of the Inner West Community Committee use their increased knowledge and understanding of looked after children and young people and corporate parenting to consider and act on their own corporate parenting responsibilities.

At a future meeting, Cllr. Gruen to explore with members of the Community Committee how future Community Committee reports could consider and

record the impact of decisions on looked after children and care leavers – where this is relevant.

56 Wellbeing Fund Update and Monitoring Report

The report of the West North West Area Leader updated the Members on the projects funded through the Inner West Wellbeing Fund and the Youth Activities Fund budgets.

The report also presented the projects approved by delegated decision since the last meeting and outlined the applications received through the open commissioning round for funding in the 2017/18 financial year.

Members noted that there is to be a 10% cut to Wellbeing Fund. The Inner West Wellbeing revenue budget was approved by Executive Board for an amount of £128,500. The Community Committee has again opted to split the budget by ward, giving each ward a budget of £42,833.

It was suggested that where the Community Committee was not able to provide funding that the Communities Team would signpost organisations to other funding opportunities.

Point 2 of the submitted report set out the remaining balances for 2016/17.

Point 3 of the submitted report set out a Wellbeing application for 2016/17, for:

- Queenswood Drive Outdoor Gym Equipment - £10,000, Kirkstall

Members were informed that there had been 6 small grants approved since the last meeting, these were listed at points 5 – 10 of the submitted report.

It was noted that the current Capital budget balance was £9,079.

Members were advised that the Community Committee had funded sixteen Youth Activity projects since April 2016 these were listed at appendix 2 of the submitted report. The remaining balance for the Youth Activity Fund 2016/17 was set out at point 13 of the submitted report.

Members reviewed the Wellbeing projects for 2017/18 listed for approval at point 17 of the submitted report. Members were advised of an amendment to project number 19 - Kitchen Project – Bramley Villagers amount should read £2,500.

Members also reviewed the Youth Activity Fund projects for 2017/18 listed at point 18 of the submitted report.

Cllr. Yeadon informed the Committee that Music From The Attic would be performing at Kirkstall Education Cricket Club on Thursday 6th April 2017.

RESOLVED – The Community Committee resolved to:

Draft minutes to be approved at the meeting
to be held on Date Not Specified

- a) Note the balance of the Wellbeing budget for 2016/17 at point 2 of the submitted report
- b) Approve the new Wellbeing project for 2016/17 at point 3 of the submitted report:
 - Queenswood Drive Outdoor Gym Equipment - £10,000, Kirkstall - Approved
- c) Note the balance of the Capital Fund at point 11 of the submitted report
- d) Note the balance of the Youth Activities Fund at point 13 of the submitted report
- e) Approve the new projects for Wellbeing and Youth Activities Fund for 2017/18 as detailed at point 17 and 18 of the submitted report

Wellbeing Projects 2017/18

	Project	Organisation	Armley	Bramley	Kirkstall	Approved / Refused
	Budget		£44,081	£54,516	£42,833	
1	Small Grants & Skips (Suggested £350 limit per grant)	Communities Team	£3,000	£3,000	£3,000	Approved
2	Festive Lights Hire	Leeds Lights	£2,060	£2,544	£2,472	Approved
3	Target Hardening	Care & Repair	£1,000	£1,000	£1,000	Approved
4	Hollybush for Enduring Wellbeing	TCV Hollybush	£1,748	£1,748	£1,748	Approved
5	Irish Arts & Cultural Activities	Irish Arts Foundation	£425		£425	Approved
6	Motiv-8	BARCA		£4,000		Approved
7	Family Fun Day Events	West Leeds Activity Centre	£1,000	£1,000	£1,000	Approved
8	Hut Refurbishment	2 nd Bramley Scouts	£1,000	£500		Approved
9	Follow The Detectives	Community Central CIC	£3,000	£2,000		Approved
10	West Leeds CLLD Programme	Communities Team	£4,500	£3,000	£1,500	Approved
11	Armley Christmas Lights Switch On	Breeze Leeds	£4,000			Approved
12	Armley Festival	Alltogether Armley	£2,760			Approved

13	Community Leader	New Wortley Community Association	£8,000			Approved
14	Coding, Crafting & Creating	Armley Library	£731			Approved
15	Bosom Buddies	Bramley Bosom Buddies		£1,567		Approved
16	Bramley Festival	Bramley Festival Committee		£4,500		Approved
17	Bramley Lights	Bramley Lights Project		£3,500		Approved
18	Commemorative Bench	Bramley War Memorial Committee		£960		Approved
19	Kitchen Project	Bramley Villagers		£2,500		Approved
20	Smart Energy	Bramley Baths		£4,000		Approved
21	Broadlea Hill CCTV	Leedswatch		£1,784		Approved
22	Children's Champion Project	St Marys Hawksworth Wood			£4,250	Approved
23	Fifth Year Projects	Kirkstall in Bloom			£1,600	Approved
24	Kirkstall Art Trail	Kirkstall Art Trail			£2,000	Approved
25	Kirkstall Festival	Kirkstall Festival Committee			£4,250	Approved
26	Music From The Attic	Cloth Cat			£4,000	Approved
27	Kirkstall Pocket Park	Communities Team			£1,000	Approved

Youth Activity Fund Projects 2017/18

	Project	Organisation	Armley	Bramley	Kirkstall	Approved \ Refused
	Budget		TBC	TBC	TBC	
1	Family Fun in the Park	LCC Ranger Team	£2,000			Approved
2	Get Active Camps	AIM Education		£3,000		Approved
3	Urban Art Workshops	DJ School UK	£314	£313	£313	Approved

Draft minutes to be approved at the meeting
to be held on Date Not Specified

4	Book & Turn up sessions	West Leeds Activity Centre	£1,500	£1,500	£1,500	Approved
5	Mini Breeze	Breeze Leeds	£3,850	£3,850		Approved
6	Saturday Night Project	Breeze Leeds	£4,000			Approved
7	New Wortley Summer Camp	New Wortley Community Association	£3,500			Approved
8	New Wortley Youth Project	New Wortley Community Association	TBC			Approved
9	Bramley Summer Camp	Bramley Cluster		£5,100		Approved
10	Bramley Dance Project	Dazl Dance		£1,350		Approved
11	Youth Club	Kirkstall Cricket Club			£5000	Approved

Under the provisions of Council Procedure Rule 16.5, Councillor J McKenna required it to be recorded that he had abstained to vote for the Wellbeing projects listed at point 17 and Youth Activity Fund projects listed at point 18 of the submitted report.

57 Dates, Times and Venues of Community Committee Meetings 2017/2018

The report of the City Solicitor requested that Members give consideration to agreeing the proposed Community Committee meeting schedule for the 2017/18 municipal year.

Members had noted the dates as set out at paragraph 6 of the submitted report.

RESOLVED – Members resolved to agree the following dates:

- Wednesday 21 June 2017 at 6pm
- Wednesday 11 October 2017 at 6pm
- Wednesday 29 November 2017 at 6pm
- Wednesday 21 March 2018 at 6pm

CHAIRS COMMENT

The Chair informed the Committee that this would be his last Inner West Community Committee meeting as Chair.

The Chair thanked Members, co-optees and officers for their support over the past two years.

Draft minutes to be approved at the meeting
to be held on Date Not Specified

CLLR. YEADON COMMENT

Cllr. Yeadon on behalf of the Committee thanked Cllr. Ritchie for his work as the Chair.

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Report of: City Solicitor

Report to: Inner West Community Committee, Armley, Bramley & Stanningley, Kirkstall

Report author: Debbie Oldham

Tel: 0113 3788656

Date: 21st June 2017

For decision

Community Committee Appointments 2017/2018

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Venner as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2017/18**
2. Members are invited to note the appointment of Councillor Venner as Chair of the Community Committee for 2017/18, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2017/2018**

19. This year there are no appointments which are due for review/determination.

Local Housing Advisory Panels

20. As was the case in 2016/17, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:
 - **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**
 - **Health, Wellbeing and Adult Social Care**
24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. Corporate Parenting Board

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2017/18 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. Children's Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2017/18 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Bramley	1 – Inner West	Bramley	C GRUEN
ACES (Armley cluster extended services)	1 – Inner West	Armley	A LOWE
Inner NW Hub	1 – Inner West	1 Kirkstall	L YEADON
	1 - Inner North West	1 Headingley	-

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;

(iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and

(iv) One Member representative to the Corporate Parenting Board.

41. The Committee is also invited to note the appointment of Councillor Venner, as Chair of the Community Committee for the duration of 2017/18, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	
Inner North West HAP - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda	No	1	Jun-17	1	J. Illingworth	Y	1 Year	
Inner West HAP -Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda	No	2	Jun-17	2	K.Ritchie - Bramley/Stanningley, - J McKenna - Armley, -	Y	1 Year	
Mary Jane Butler Trust	Yes	2	Jun-18	2	L Yeadon F Venner	Y	4 Years	
Bramley Pools Allotment Trust	Yes	1	Jun-18	1	K Ritchie	Y	3 years	
Children & Families Cluster - Bramley	No	1		1	C Gruen	Y	Annually	
Children & Families Cluster - ACES	No	1		1	A Lowe	Y	Annually	
Children & Families Cluster - Inner North West Hub	No	1		1	L Yeadon	Y	Annually	
		9		6				
Number of places	9							
Places held pending review								
Places currently filled beyond June 17	3							
Number of places to fill	6							
Number of Members in the Committee Area	9				Percentage of Members on the Committee		Notional Places Allocated	
Labour	9				100		0	
Liberal Democrat	0				0		0	
Conservative	0				0		0	
Total	9						0	

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Inner West Community Committee, Armley, Bramley and Stanningley and Kirkstall Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 21st June 2017

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Community Committee to the Inner West and Inner North West Housing Advisory Panels (HAPs)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes, and the Inner North West HAP, that includes the Kirkstall Ward.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the Community Committee with the HAP so that Council and other services work more effectively together.
4. Community Committees in their June 2017 round of nominations are therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis. (See Appendix 1)
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects and the identification and support of others to attract external income.

Corporate considerations

6.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

7. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

8. The Inner West Community Committee is requested to:

- a. Nominate up to 1 Ward Member from each of the Bramley and Stanningley and Armley Wards to the Inner West HAP.
- b. Nominate up to 1 Ward Member from the Kirkstall Ward to the Inner North West HAP, reflecting that the Kirkstall Ward is within the Inner North West HAP boundary.

Background information

- The Environment and Housing Scrutiny Board have requested that more information about the wider Tenant Engagement Framework, and key forums within this (such as VITAL – the Voice of Involved Tenants across Leeds) is shared with Community Committees to raise awareness and help strengthen relationships between services.
- The Tenant Engagement Team are undertaking a review of the Housing Advisory Panels during 2017/18 that will include seeking the views of Ward Members, tenants and others.
- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.

- Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk



Report of: City Solicitor

Report to: Inner West Community Committee, Armley, Bramley & Stanningley, and Kirkstall

Report author: Debbie Oldham Tel: 0113 3788656

Date: 21st June 2017 **For decision**

Appointment of Co-optees to Community Committees

Purpose of report

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2017/2018 municipal year.

Main issues

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This

would preclude co-optees participating on matters such as Wellbeing funding applications for example.

Options

8. Members are invited to give consideration to the possible appointment of the following nominees as co-opted members of the Community Committee for the duration of the 2017/18 municipal year:

Armley Ward: Hazel Boutle
Eric Bowes
Kim Frangos

Bramley & Stanningley Ward: Annabel Gaskin
Stephen McBarron
Marveena Newton

Kirkstall Ward: Sam Meadley
Mick Park

Corporate considerations

a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

Conclusion

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of non-voting co-optees for the duration of the 2017/18 municipal year.

Recommendations

11. The Community Committee is requested to approve the appointment of those proposed non-voting co-optees, as named within the report, for the duration of the 2017/18 municipal year, in order to support the work of the Committee.

Background information

- **Not Applicable**

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Report of: Area Leader, West North West

Report to: Inner West Community Committee

Report author: Zoe Tyler (0113 3367869)

Date: 21st June 2017

For decision

Wellbeing Fund Update and Monitoring Report

Purpose of report

The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing Fund and Youth Activities Fund budgets. It also presents new projects for approval.

The report requests that the Community Committee review the minimum conditions as set out in paragraph 1 and 2.

Members are asked to:

- a) Note the minimum conditions set out for Wellbeing applications at **1 & 2**
- b) Note the balance of the Wellbeing budget for 2017/18 at **4**
- c) Approve the new Wellbeing project for 2017/18 at **5 - 7**
- d) Note the balance of the Capital Fund at **13**
- e) Note the balance of the Youth Activities Fund **15**

Main issues

1. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
2. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Current position

3. The Community Committee received a Wellbeing revenue allocation of **£128,500**. Including carry forward from 2016/17, the Committee had a total budget of **£141,226** for 2017/18 which is split between the three wards as follows:

Armley: £46,062

Bramley & Stanningley: £55,214

Kirkstall: £39,948

Wellbeing balances

4. Following the commissioning round at the March Committee meeting, the remaining balance available per ward for 2017/18 are as follows:

Remaining Balances For 2017/18	
Armley	£8,538
Bramley & Stanningley	£12,466

Kirkstall	£10,504
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New Wellbeing Applications for 2017/18

5. Kirkstall Mini Breeze – Kirkstall £2,350 (Could be funded from YAF or Wellbeing)
To deliver a mini breeze event during the summer months at an agreed location in Kirkstall Ward. This will be advertised through all schools in the area as well as banners and social media advertisement.
6. Money Buddies – Armley (£3,432) & Kirkstall (£1,716) £5148
To continue the Money Buddies project by providing volunteer Money Buddies at three locations in the Inner West; Hawksworth Wood, New Wortley and Armley Hub. New Wortley and Armley Hub receive high numbers of clients but there has been a dramatic drop in the number of people accessing the Hawksworth Wood service during quarter 1 & 2. A plan has been put together to increase promotion of the service in the area to increase the number of client visits.
7. Leeds Country Park & Green Gateways Trail publicity – Kirkstall £4,850 or £1,550
Parks and Countryside have applied for funding to publicise the 43 miles Leeds Country Park & Green Gateways Trail that runs through 10 wards through the City including Kirkstall. A general leaflet covering the whole trail and a more detailed map to cover Kirkstall will be produced and to fund the management of a website. There is also an option to produce two interpretation boards of A0 size.
8. Bramley Healthy Living Park – Bramley & Stanningley - £5000
Your Back Yard has applied for this funding to deliver a range of outdoor activities aimed at young people aged 5 – 12 years old, particularly those with physical and mental health issues and those that are inactive or at risk of being inactive. Activities will run in the summer holidays and into the Autumn, these include 6 multi sports sessions, 6 orienteering sessions, 6 Zumba and streetdance sessions along with bikeability and girls only sessions – a minimum of 40 sessions in total. All sessions will be delivered in and around Bramley Fall Park. It is anticipated over 750 people will attend the sessions.

Small grants and skips

9. The following small grants have been approved since the last meeting. The limit is now £350 as agreed at the March Committee.
7. Spring Together – Armley Helping hands - £350
Funding to deliver a Community Exercise Project to 250 older people in LS12. The aim is to increase physical activity, tackle social isolation by delivering Gentle Exercise in Sheltered Housing, Residential/ Nursing Homes, GP Medical Practice and Community Centre across Armley and New Wortley.

8. Get Cooking - Get Cooking - £195
Funding to provide an 8 weeks cookery course for people with learning disabilities living in supported living homes.
9. PHAB Youth Group - Leeds PHAB Club - £350
To pay for professionally qualified youth workers to provide a programme of social and educational/personal development activities for the members of the Prince Philip Centre PHAB Club.
10. New Wortley Festival - New Wortley Community Association - £350
To contribute towards the cost of the climbing wall and brass band at the festival.
11. Dancing Tots – North Leeds Community Nursery - £293
To deliver pre school dance, movement and music sessions at North Leeds Community Nursery.
12. Kirkstall St Stephens Big Lunch - £349

To contribute towards costs of the big lunch event in St Stephens Well Community Garden.
13. Broadleas Fun Day - £350
To contribute towards the cost of the annual Broadleas Fun Day in Bramley.
14. The balance of the small grants and skips budget available at 12th June 2017 was **£4,733.**

Capital Wellbeing Balance

15. Following a recent injection of funds, the current Inner West Capital Receipts Incentive Scheme balance is **£35,100.**

Youth Activities Fund

16. The Community Committee received a Youth Activities Fund allocation of **£34,530.** Including carry forward from 2016/17, the Committee had a total budget of **£36,887** for 2017/18 which is split between the three wards as follows:

Armley: £12,024

Bramley & Stanningley: £12,106

Kirkstall: £12,755

17. Following the commissioning round at the March Committee meeting, the remaining balance available per ward for 2017/18 are as follows:

Remaining Balances For 2017/18

Armley	£4,210
Bramley & Stanningley	£843
Kirkstall	£5,942

18. New Wortley Summer Camp and New Wortley Youth Project have been approved in principle, Officers are currently discussing details with the groups.

Corporate considerations

19. Consultation and engagement

Elected Members have been consulted through a workshop event. The 2017/18 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Children and Young People has taken place through school groups and children's projects across the area for the Committee's Youth Activities Fund.

20. Equality and diversity / cohesion and integration

All projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. .

21. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

22. Risk management

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

23. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities from April 2017. Three new applications are presented for consideration.

Recommendations

24. Members are asked to:

- a) Note the minimum conditions set out for Wellbeing applications at **1 & 2**

- b) Note the balance of the Wellbeing budget for 2017/18 at **4**
- c) Approve the new Wellbeing project for 2017/18 at **5 - 8**
- d) Note the balance of the Capital Fund at **13**
- e) Note the balance of the Youth Activities Fund **15**



Report of: The West North West Area Leader (Citizens and Communities)

Report to: The Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)

Report author: Sarah Geary (3367872)

Date: 21st June 2017

For Information

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment.
2. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.

Main issues

3. Children & Young People – Champion: Cllr C Gruen

There was a sub group meeting held on 24th April. The following items were discussed:

- An Inner West Children and Young People event is being planned for Friday 13th October 2017 in Civic Hall Banqueting Suite. Communication is underway with schools across the 3 wards to invite them and to encourage attendance. This day long event will be an opportunity to discuss with young people what activities they would like to see funded through the Youth Activities Fund and to talk about what they like or not about where they live. This will be an interactive event where children will learn about local democracy and we would like as many of the Inner West Councillors to attend as possible.
- An update was provided on the anti social behaviour issues that have been encountered in Bramley in recent months. A number of actions are been taken to

resolve this matter including discussions and warnings to young people and parents/ guardians; Acceptable Behaviour Contracts (ABCs); Housing cautions; Injunction warnings and youth injunctions.

- A discussion was had about children's play and types of imaginative 'non standard' play that may aid discussions about a number of upcoming new play areas in the Inner West.
- Information was shared about projects for young people that had been funded for the year ahead. It was agreed that a leaflet would be put together to summarise all the YAF funded projects.

4. Environment – Champion: Cllr Illingworth

The Environment Sub Group met on 21st April and the meeting was held at the RERF (recycling and energy recovery facility) in Cross Green. Prior to the meeting, a tour of facility had been arranged which was well received by the group.

At the meeting, an update was provided by each service, and Members highlighted some areas for further investigation including:

- Alternative /cheaper car parking solutions for Kirkstall
- Monitor fly-tipping after the charge for the bulky waste collection is introduced
- Link up local volunteers to Services to help with clean ups

Parks requested Wellbeing funding from the Kirkstall Members to produce promotional material to promote the 43 mile Northwest Leeds Country Park & Green Gateways (NWLCP&GG) trail which runs through the ward.

5. Health & Wellbeing & Adult Social Care – Champion: Cllr Lowe & Cllr Venner

Armley

Better Together Public Health contracts started in April 2017 working exclusively in 10% most deprived neighbourhoods. For Armley they are: Wyther Park; Carr Crofts-Cedars-Wesley; Mistress Lane-Nancroft Lane; Armley Grove Place-Hall Lane; Outgang Lane-Raynville and Holdforth-Clyde Approach.

This contracts prime objective is outreach, targeting citizens who are socially isolated and are not connected to their communities and services which may help improve and maintain their health and wellbeing. The outreach activities will involve going out and actively seeking residents by door knocking, outreach buses, meeting them in informal settings. Better Together operates across the West in the 10% most deprived neighbourhoods. Contact: Tracy.Lenihan@barca-leeds.org Tel:0113 295 1043

The secondary objective of the Better Together contract is to refer residents to 'One You'- the New Integrated Healthy Living Service. This contract will also include the free Health Trainer service as well as services for smoking cessation, weight management and a pathway to Forward Leeds for substance misuse, drug addictions and alcohol dependencies. This service links closely to Better Together and all of the city wide social prescription services. These contracts all offer a 'no wrong door policy'. The

service goes live on the 1st October 2017 and will have strong links to local GP practices, surgeries and medical centres. One You will be targeting the 20 % most deprived neighbourhoods, however citizens will not be turned away from other areas who wish to access the service. For more information and comments on the new service during its mobilisation period please contact: Emma.Strachan@leeds.gov.uk
Tel: 0113 378 6064

Bramley

Better Together will operate in the following areas in Bramley using the same approach as above. The areas are: St Catherine's; Waterloo Lane-Landseer's; Waterloo Way-Rossefields and Fairfields.

A Breathe Easy Support group launch event is planned for Bramley. This is organised by the British Lung Foundation, supported by local practices (e.g. Manor Park Practice). It is planned to have a local support group for people with Coronary Obstructive Pulmonary Disease (COPD-Lung Disease). This in a similar fashion to the Diabetes's support group helps residents to manage the condition and live healthy lives. There has been a successful pilot run in the East. The vision is this will have significant benefit to local people living with lung disease. This project is being supported by the new 'Clinical Commissioning Groups'. Contact: laura.able@blf.org.uk
<https://www.blf.org/whatwedo>

Best Start Bramley is currently looking at ways to increase local parents, guardians and carers about some of the early start services available in the area for the 0 to 2 age group. The Cluster team and Children's centre Services are building a new website and for older community members more traditional leaflets have been produced. Summer events are also to be planned to increase service awareness e.g. pop up in Bramley Shopping Centre.

Due to a low uptake of Breast Feeding Friendly Initiative Information Packs this is going to be revisited as a priority topic by the city wide team and the Best Start in Bramley steering group.

Lastly the promotion of Baby Boxes containing a kit of useful resources for new parents will be launched in late summer. More details will be made available when the plan has been finalised for each priority neighbourhood.

6. Employment, Skills & Welfare – Champion: Cllr McKenna & Cllr Heselwood

The Workplace Leeds (Leeds Mind) contract commissioned by Employment and Skills to support individuals with low to moderate mental health has concluded its pilot year. The contract enables 2 dedicated staff to work alongside Jobshop staff supporting customers who are actively looking for work but are experiencing low to moderate mental health. The intention is to share experience, knowledge and skills to enable staff to feel more confident in dealing with and supporting customers. The pilot has been running in 3 sites one of which is Armley, 23 customers have been taken onto case load and 7 have been supported into work. Year 2 of the contract will now focus on building on this good practice and concentrate on further developing capacity within the staff team.

From January 2017 NEET IAG workers were appointed to work in the Hubs. A worker has been allocated to the west he is based in Armley (3 days) and Bramley (2 days) in total 26 Young people have been supported and 27 referrals have been made into

appropriate provision. Staff will support on the NEET sweeps in Broadleas and Fairfields.

Personal Work Support Programme (Council Tax support) continues to be offered at Armley Hub, to date 158 customers have participated in the support programme and 41 job outcomes have been achieved.

Recently two new ESIF contracts have been awarded for the city Workroutes which is delivered by Reed and Partners this offers support to unemployed people aged 18 + who have been unemployed for up to 1 year. STEP's which is working with those unemployed for over 12mths, both contracts have the opportunity to link up with work being undertaken or planned within the localities.

The Jobshop at Bramley Hub which is offered 1 day per week has had 85 visits and 18 job outcomes.

During 2016/17 Armley Jobshop had 512 new people register with the Jobshop, there were 3609 visits made to the service and 386 job outcomes were achieved.

7 Planning Sub Group – Inner North West

Nicole checking with Cllr Walshaw

8 Armley Forum

Since the Committee last met the Armley Forum is now bimonthly. The Armley Forum last met on the 21st March. There was a Community Led Forum on the 18th April.

At the March meeting there was an update provided by Highways and a PCSO attended to offer advice and provided useful information about Crime Reduction, this was additional to the standard Police Update.

The Community Led Forum took place for the first time on the 18th April, this was led by Councillors and residents.

9 Bramley & Stanningley Ward Forum

The last Bramley & Stanningley Forum was held on Thursday 30th March. The following items were discussed:

- Local Highways issues, and in particular pedestrian safety at the new zebra crossing on Bramley Town Street next to Moorfields.
- Anti-social behaviour by young people on the Gramhamthorpe, The Warrels, Hough Lane and on the Fairfields. Police were in attendance to take reports from concerned members of the public and provide an update on the action being taken.
- Officers from Housing Leeds provided a review of the last year which included information on lettings, annual home visits and estate walkabouts.
- An update on the topics covered at the previous Inner West Community Committee was given by Councillor Ritchie.

Tracey from BARCA provided an update on the Wise Up To Cancer campaign and New Models of Care pilot taking place in Armley.

10 Community Centre Pricing Policy

A decision has been taken to introduce a limit on the value of discounted lettings to be approved by each Community Committee in 2017/18. All hirers will pay a minimum of 25% of the published community rate.

11 Parkswatch Changes

The Parkswatch service transferred to Safer Leeds from Parks in 2013. The service was responsible for patrolling green spaces and parks, locking and unlocking cemeteries, monitoring of traveller injunctions and occasional work with West Yorkshire Police. There have been 6 officers undertaking Parkswatch patrols, delivering this service through 2 shifts. The team undertook a 4 on / 4 off shift pattern working seasonal hours. Over the last few months, intensive work has been undertaken to modernise and redesign the Parkswatch service.

In 2015, LeedsWatch proposed and began the process of undertaking a redesign of the service in an attempt to integrate the Parkswatch service into the wider Safer Leeds Patrol Team. This work has now been completed and is due to commence in April 2017. The new team comprises of 20 officers (working a 5 shift work pattern) undertaking a wider range of duties including: patrolling of green spaces and parks, opening and closing cemeteries, monitoring of traveller injunctions, patrolling of estates to prevent ASB, responding to LCC alarm calls, routine patrols to LCC assets, patrolling of industrial estates where this is a paid for service and partnership working with other services including West Yorkshire Police. Work has also commenced on joining up the work of the Safer Leeds Officer Patrol Team with the Councils ASB team in an attempt to find sustainable solutions to some of the ASB type problems the team encounters.

The redesigned service provides a more flexible approach that can better respond to the needs of residents, businesses and partners. The service will be delivered using both cars and off-road bikes with LeedsWatch livery. The service seeks to continue with this approach but has identified that the use of cars will be more predominant than the use of off-road bikes. Work has been undertaken to check access to all our parks and green spaces and where operationally necessary some Safer Leeds Officers will continue to use off-road bikes. Work with partners, including West Yorkshire Police, will continue and actually be enhanced through the wider remit of the team and increased partnership work with LASBT.

Corporate

13 a. Consultation and engagement - Local priorities were set through the Community Plan process.

b. Equality and diversity / cohesion and integration - The Business Planning process takes into account equality, diversity, cohesion and integration issues.

c. Council policies and city priorities - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

14 The work of the sub groups are essential in the delivery of the Community Committee priorities. The Communities Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Community Plan.

Recommendations

16. To note the report including the key outcomes from the sub groups and approve the new Community Plan

Background information

- None

Inner West Community Committee

Covering Armley, Bramley & Stanningley and Kirkstall wards
June 2017

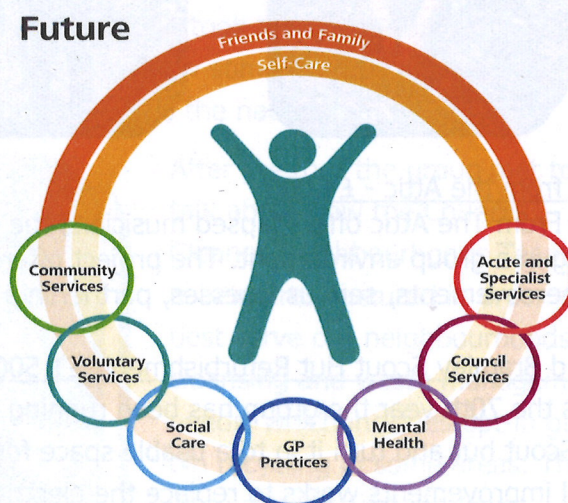
Leeds Health and Care Plan

The report on the Leeds Health and Care Plan provided the Community Committee with an overview of the emerging Leeds Plan and the West Yorkshire and Harrogate Sustainability Transformation Plans (STP).

The Committee were informed of significant challenges and changes ahead and there is a need for more engagement with Clinical Commissioning Groups (CCG's), voluntary services and other health partners to be able to carry out their priorities at a local level.

Phil Corrigan, Chief Executive - NHS Leeds West CCG, Paul Bollom, Interim Lead - Leeds Health and Care Plan and Dr Sixsmith from Thornton Medical Centre gave the Community Committee a presentation and the following points were highlighted:

- The Plan had been produced through wide consultation with the Health and Wellbeing Board, and informed and long term ambition to improve healthcare in Leeds.
- There is a need for the broader engagement with local people
- The Leeds Plan and how it will inform the STP
- How to tackle the following gaps:
 - Health and Wellbeing
 - Care and Quality



- Finance and Efficiency

- Health Statistics for Inner West

Preparing for the future - new housing

Supporting Community Projects

At the March Community Committee, Councillors agreed to spend over £134,000 on community and youth projects for 2017-2018. Below is just a snap shot of what was approved:



Smart Energy- Bramley Baths - £4,000

The Councillors are supporting Bramley Baths to replace all of the lighting in the building to 100% LED energy efficient. The aim is to reduce the electricity usage at the centre by 20% over the next 12 months.

Bosom Buddies Training - £1,567

Bosom Buddies are mums who have breastfed their babies and have then pursued volunteering to support other new mums who may be struggling with breastfeeding. Bosom Buddies offer an after hours service of moral support, a shoulder to cry on and will signpost mums to local services if needed. The project will provide an opportunity for 10 women to be trained as Bosom Buddies for the community.

Hollybush for Enduring Wellbeing - £5,244

The funding will continue the popular project which the Community Committees funded in 2016/2017. Attendees to the Wood Squad sessions construct wooden goods to sell to the public e.g. bird boxes, compost bins and assists with small scale running repairs to the Hollybush building. Last Year the project was a great a great success.

During a monitoring visit last year, we met one lady who weighed 32 stone, was unable to walk or work and had not been in contact with her father for 30 years. With the support of the project she has lost 16 stone and has regained contact with their father, who has also began volunteering at the centre. Both have gained confidence and made friends all through the support and skills the project has provided.



Music from the Attic - £4,000

Music From The Attic offers lapsed musicians the opportunity to dust off their instruments again and start playing in a group environment. The project offers a therapeutic value which has helped many attendees get over bereavements, serious illnesses, partnership break-ups, mental health issues and more.

Second Bramley Scout Hut Refurbishment- £1,500

This is the 70th year the group has been running so to celebrate, the group applied for funding to refurbish their Scout hut and turn it in to a usable space for the community to use. The funding will be used to support capital improvements works to replace the electric heating and hot water system, insulation, replace the flooring, new kitchen facilities and toilets.

Are you involved in a community project? You can apply for a small grant of up to £350, email west.north.west@leeds.gov.uk for more information.



Some of the key things you can do to protect yourself from nuisance callers, rogue traders, bogus callers, cold callers and scammers.

- Remember you can say 'no' to telephone or doorstep callers.
- Register for free with the Telephone Preference Service on 0345 070 0707.
- If someone knocks on your door from a company such as your water provider, ask for ID and call the number stated on your bill or your phonebook to check the identity—don't call the number they give you!
- If a tradesperson turns up unannounced remember—don't pay any money upfront; pay for trade work only once it's been completed and you're satisfied with the job and obtain 3 quotes for any works before choosing a trader.
- Check other doors and windows are locked before answering the door so no one can sneak in.
- Be careful who you give your contact details to, don't give your banking information or PIN to anyone, not even the bank will ask for this.
- Buy a Call Blocking Device from a high street stores (not online to avoid fake devices) these attach to your landline phone to block nuisance calls.

If in doubt, keep them out!

Where to report!

SCAMS

Citizens Advice 0345 404 0506

Action Fraud 0207 291 3310

BOGUS CALLERS & ROGUE TRADERS

At the door? Police 999

After incident? Non-Emergency Police 101

PROBLEMS WITH A COMPANY?

Trading standards via Citizens Advice
0345 404 0506

PROBLEMS WITH A CHARITY?

Charity Commission 0300 066 9197

Inner West Environment Sub Group

The Environment Sub group recently undertook a visit to the Recycling and Energy Recovery Facility for Leeds. Here is an update on their visit and current work:

The Environment Sub Group met on 21 April 2017. Members of the group undertook a visit to the Recycling and Energy Recovery Facility (RERF) just outside of Leeds City Centre. They saw how some of the city's black bin waste is incinerated in order to generate electricity which is then put back in to the national grid.



After the tour the group met to talk about how the Councils Cleaner Neighbourhoods Team is being restructured in order to best serve our neighbourhoods cleansing and waste management needs, which includes opt-in green bin recycling in some areas. There were also discussions about funding to promote the Northwest Leeds Country Park & Green Gateways trail.

Your Community Committee

Neighbourhood meetings

The ten Community Committees in Leeds link local residents to Councillors and other decision makers to focus on topics that matter to our communities. In the past year, the Inner West Committee has looked at primary school attainment, mental health and domestic violence. The meetings are held four times a year and usually focus on a particular theme or topic. Any local resident can come along and raise an issue at the open forum at the beginning of the meeting. Our meetings are open to all and you'll be most welcome.

Community Committee dates and themes:

Wednesday 21st June 2017 at 6pm—This will be a business meeting where Members will be appointed to outside bodies.

Wednesday 11th October 2017 at 6pm—Topic to be approved

Wednesday 29th November 2017 at 6pm —Topic to be approved

Wednesday 21st March 2018 at 6pm —Topic to be approved

Forum dates and themes:

We also hold public meetings every three months across Inner West Leeds. They are also free to attend and we use local venues. These forums give you an opportunity to talk to us and other agencies working in your area about local issues and we welcome suggestions for future agenda items. If you live in any of the following neighbourhoods, we have a forum for you! Armley, New Wortley, Wythers, Bramley, Stanningley, Kirkstall and Hawksworth Wood. The next cycle of forums will start in June so please sign up for notifications on our Facebook events page, give us a call or email us.

Community Committee Members

Armley Ward



Cllr Alison Lowe



Cllr James McKenna



Cllr Alice Smart

Bramley & Stanningley Ward



Cllr Caroline Gruen



Cllr Julie Heselwood



Cllr Kevin Ritchie

Kirkstall Ward



Cllr John Illingworth



Cllr Fiona Venner
(Chair)



Cllr Lucinda Yeadon

Contact Us

For more information about who we are and what we do, get in touch with the
Communities Team — West
on **0113 3367856**,
via **west.north.west@leeds.gov.uk**
or check us out on social media



Facebook.com/InnerWestCC

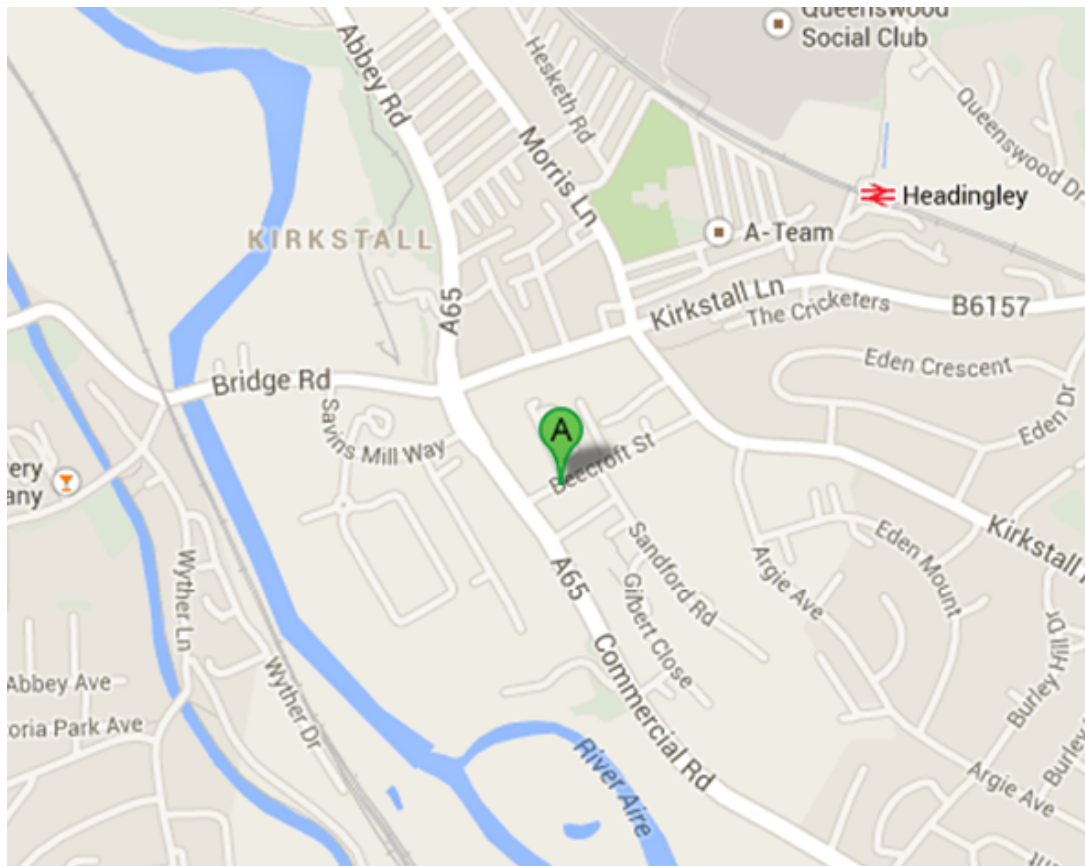


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